



Treoir do Thuismitheoirí

(English version Follows below)

A Chairde,

Cé go bhfuil an Coláiste dúnta do tseachtain seo chugainn freisin, leanfar leis an obair scoile. Seo tréimhse nua dúinn ar fad agus iarrfar ar thuismitheoirí agus ar dhaltaí a bheith foighneach agus tuisceanach linn agus muid ag déanamh ár ndícheall an ghéarchéim seo a láimhseáil.

- **Cumarsáid le Scoláirí**

Beidh **POSTS** ar an aip **TEAMS** in úsáid ar nós Dialann na scoile agus beidh gach múinteoir ranga i dteagmháil leo dá réir. Tabharfaidh múinteoirí teoracha agus nascanna chuig scoláirí ar obair ranga/bhaile trí **ASSIGNMENTS** ar an aip **TEAMS** (Déanaigí cinnte breathnú ar **ASSIGNMENTS** go laethúil maidir le huasdhátú is eile).

- **Obair Bhaile**

Beidh tascanna/obair bhaile curtha ar fáil ag múinteoirí ranga go rialta trí **ASSIGNMENTS** ar an aip **TEAMS**. Iarrtar ar thuismitheoirí seo a sheiceáil go laethúil chun a chinntiú go bhfuil daltaí ag cloí leis an sceideal oibre.

Tuigtear go bhfuil a lán obair bhaile ag na daltaí agus iarrtar orthu a gcuid oibre a chur ag na múinteoirí trí **ASSIGNMENTS** nuair atá sé déanta acu. Féach an nasc thíos:-

<https://support.microsoft.com/en-us/office/turn-in-an-assignment-in-microsoft-teams-e25f383a-b747-4a0b-b6d5-a2845a52092b>

- **Obair Ranga**

Tá neart oibre cruthaithe agus tugtha do dhaltaí cheana féin. Déanfar an obair seo a uasdátú go rialta.

- **Ranganna ar líne**

Tá ranganna ar líne ar bun le breis is seachtain anois agus de réir aischothú na ndaltaí tá ag eirí go maith leo. Tá daltaí agus múinteoirí ag dul i dtaithe ar an teicneolaíocht agus gach lá feictear níos mó ranganna, go háirithe, dóibh siúd atá ag tabhairt faoi scrúduithe (Ardteist / Sraith Sóisearach).

I gcás go mbeidh ranganna/cruinnithe ar líne eagraithe, eagrófar iad de réir chlár ama na scoile. Fógrófar a leithéid trí **POSTS** ar an aip **TEAMS** an lá roimhré.

Glacfar **tinreamh** ag na cruinnithe/ranga seo agus iarrfar ar thuismitheoirí tacú le freastal orthu seo. Cuirfear tuismitheoirí ar an eolas (trí théacs **VS WARE**) má thugtar faoi deara

go bhfuil daltaí as láthair ó na ranganna réamh-eagraithe agus iarrtar ort comhoibriú agus tacú linn an oiread agus gur féidir leat.

- **Cúrsaí Sábháilteachta**

Ar mhaithe le cúrsaí sábháilteachta agus priobháideachais, ní mór a chinntiú go bhfuil **ceamaraí múchta/clúdaithe** le linn cruinnithe/ranga ar líne. Tugtar treoir do scoláirí **gan** a gcuid TEAMS féin a chruthú agus úsáid a bhaint as TEAMS mar áis fhoghlama amháin. Cinnte, níor mhaith linn go mbeidh impleachtaí i dtaobh drochiompair ag teacht as mí-úsáid i dtimpeallacht fhoghlama ar líne. Cuirtear i gcuimhne do scoláirí go bhfuil cód iompair an Choláiste fós i bhfeidhm agus iad i mbun cumarsáide leo féin agus lena múinteoirí.

- **Ardteist & Sraith Sóisearach Nua**

Maidir le daltaí atá ag tabhairt faoi scrúdaithe Stáit i mbliana, fógraíodh go bhfuil na scúduithe béil ar ceal.

Féach ar shuíomh an Choláiste faoi Scrúduithe chun uasdatú a fháil. De réir mar a thagann treoir chugainn ón Roinn cuirfear ar an eolas sibh láithreach.

<https://colaisteaneachreidh.com/events/>

- **Taisceadáin / Ábhair Scoile**

I gcás go bhfuil leabhair nó eile fágtha i dtaisceadáin, iarrfar oraibh r-phost a chur chuig an scoil colaiste.aneachreidh@gretb.ie agus déanfar socrú libh an t-ábhar a bhailiú in am cuí.

- **Deacrachtaí ar Líne**

Tá gach scoil ag tabhairt aire dá gnóthaí féin. Má tá deacracht teicneolaíochta ag aon dalta, iarrfar oraibh r-phost a chur chuig Máistreais Bairbre bairbre.nichoisdealbha@gretb.ie nó trí chomhrá ar TEAMS (Ná cuirigí r-phostanna chuig GRETB)

- **Folláine**

Tá pacáiste eolais curtha ar fáil maidir le cúrsaí folláine agus nascanna go leor Folláine seolta i bhfoirm téacs agus le fáil ar shuíomh na scoile.

<https://colaisteaneachreidh.com/2020/03/25/follaine-wellbeing/>

Tugaigí aire daoibh féin agus dá chéile!



Some Guidelines for Teaching & Learning during School closure

A chara,

While the Coláiste is to remain closed next week as well, we endeavour to continue with teaching and learning as far as possible by using our online Teaching & Learning platforms – especially **TEAMS**.

Following feedback from the **Students' Council**, who met online yesterday with Múinteoir Pádraig, we are going to concentrate our interactions on the **TEAMS** app. The students reported that they were happy with the TEAMS app. They also requested that homework would be given using the **ASSIGNMENTS** facility in TEAMS and likewise that communication would be through **POSTS** in the TEAMS app. This will bring a consistency to the online engagements and hopefully enhance the students' experience.

Students are by now very familiar with TEAMS. We will continue to give students regular updates via POSTS (and their school email accounts if necessary).

Communications

Parents are asked to treat student **TEAMS** accounts as they would the school Diary or Dialann and to ensure task/homework is completed by viewing the **ASSIGNMENTS** tab in TEAMS. Parents can easily view the work set by the teachers and the students' submitted tasks. These accounts are student learning accounts and as such should be accessible to parents.

In the main, teacher instructions will now be sent via **TEAMS** (Assignments or Posts). Students have already been assigned work in TEAMS. Regular updates will be given.

Additionally, all students have a school email account on the **CAE.....@grethb.ie** domain. Their usernames and passwords have been verified with them.

Homework / Tasks

Teachers will give homework/feedback through the **ASSIGNMENTS** on the TEAMS app. Students are asked to submit their work via **ASSIGNMENTS**. See link below

<https://support.microsoft.com/en-us/office/turn-in-an-assignment-in-microsoft-teams-e25f383a-b747-4a0b-b6d5-a2845a52092b>

Online Classes

The teachers will continue to set assignments and supplement this work with online classes, as far as possible, especially, for Exam Classes (Junior Cycle and Leaving Certificate Students). There are some challenges, technical issues, broadband quality etc, but in the main pupils are

happy with the service to date (some interruptions have been reported as teachers try to quieten their own children at home!!)

Teachers will give **ONE DAY** notice to their students in the event of an Online Class, notifications via **POSTS** in the Team App.

Teachers will keep attendance records in respect of Online classes. Parents will be notified in the normal manner, **VS WARE** text, if students do not attend those scheduled classes. Parents are asked to support the school's efforts in ensuring good and punctual attendance.

STUDENTS ARE REMINDED TO CHECK CONTINUE TO CHECK 'TEAMS' ON A DAILY BASIS

Online Safety

Students are instructed **not** to create their own TEAMS, to cover their Webcams in the interest of privacy and to use TEAMS app as a learning platform only. We certainly don't wish to have disciplinary issues arising from misuse of this virtual learning environment. Students are reminded that the Coláiste's behaviour code is still applicable while they interact with each other and their teachers.

State Exams

The State Examination Commission has cancelled some elements of the examinations - Orals/Practicals/Projects etc. As soon as any further updates we will inform you. Check the Coláiste's website for updates: <https://colaisteaneachreidh.com/events/>

Lockers

In preparation for school closures students were asked to bring home their textbooks, notes and other school material. If any student needs to collect some items from the school we will facilitate a request – email colaiste.aneachreidh@gretb.ie

IT Support

If students experience technical difficulties, they should email Múinteoir Bairbre at bairbre.nichoidealbha@gretb.ie or contact her via 'Chats' on Teams App.

Under no circumstance should students email the GRETB (14,000 learner accounts) as each school is managing its own accounts.

Wellbeing – Physical Activity

Some Wellbeing guidelines have been prepared by Múinteoirí Seán & Niamh. Additionally, GRETB, have also shared some links (for all our school community) to be found at <https://colaisteaneachreidh.com/2020/03/25/follaine-wellbeing/>

If you have any query contact us via school email – colaiste.aneachreidh@gretb.ie

These are strange times indeed, however, we will get through this together. In the meantime, take care of yourselves and your families.

Ní neart go cur le chéile – idir seo agus athoscailt na scoile, tugaigí aire daoibh féin agus dá chéile.